

TERMS OF REFERENCE (ToR)

Team leader for the spatial planning component of the CAMP Montenegro

Scope & Duration

This ToR refers to the tasks related to the preparation of the ICZM Plan and Strategy of Montenegro in the framework of the CAMP Montenegro. The ICZM Strategy and Plan will be based on requirements of the Protocol on Integrated Coastal Zone Management in the Mediterranean (the ICZM Protocol).

Duration: December 2012 - June 2013

Background

The Coastal Area Management Programme (CAMP) of the Mediterranean Action Plan (MAP) is a “country-driven” programme aimed at helping the Mediterranean countries in their efforts towards sustainable development. The activities of the programme are concentrated in the coastal areas of Mediterranean countries. The interested country is proposing each project, and when it is being adopted by the Contracting Parties (CPs) at their biannual meetings, the preparatory activities could start. The projects are being developed by the local and national experts with the assistance of MAP and its Regional Activity Centres (RACs), each one of them being involved in the activities falling within its area of expertise. The Priority Actions Programme Regional Activity Centre (PAP/RAC) is co-ordinating MAP efforts in each CAMP project. Since 1989, when the programme was approved by CPs, fourteen projects have been implemented, the Montenegrin project being the sixteen.

Following a request presented by the Government of Montenegro, the Contracting Parties to the Barcelona Convention approved the decision to carry out the Coastal Area Management Programme (CAMP) Project for Montenegro at their 14th Ordinary Meeting held on 8 – 11 November 2005 in Portoroz, Slovenia. The decision to start with the initiation of the CAMP Montenegro was adopted at the meeting in Split, on 18 – 19 December 2006. The Feasibility Study (FS) was prepared in the period December 2007 – May 2008. Based on the findings of the FS and subsequent developments, as well as on discussions with the Ministry of Spatial Planning and Environment (MSPE) and other relevant national institutions held in February 2010, a draft CAMP Project Agreement was prepared.

As a result of meetings that took place on 25-26 June 2010 (with representatives of MSPE) and on 10 February 2011 in Podgorica (with representatives of the Ministry of Sustainable Development and Tourism - MSDT) a number of pre-CAMP activities took place. These included the preparation of an analysis of the implementation of Art.8 of the ICZM Protocol to the spatial planning system in Montenegro and the preparation of expert guidelines for the Terms of Reference for the Montenegrin Coastal Area Spatial Plan (CASP). These assessments, as well as changes in terms of institutional and legislative framework for implementing the national environmental and spatial planning policy, led toward necessary redefinition of the CAMP activities to be fully tailor-made for the ICZM Protocol implementation. The CAMP Agreement was signed on 30 May 2011 in Budva. The implementation of the project is envisaged to last between June 2011 and December 2013, while the implementation of post Project activities is envisaged for 2014.

The CAMP Montenegro Project area is the entire coastal zone comprising six coastal municipalities – Herceg Novi, Kotor, Tivat, Budva, Bar and Ulcinj – with the total surface of 1,591 km² and internal waters and territorial sea with the surface of around 2,500 km². Some of the typical natural features of the coastal area include: a diversified geological composition and complex geo-tectonic structure; plain coastal areas / fields and beaches; steep elevations of Orjen, Lovcen and Rumija mountains (which separate the area from the central part of Montenegro); short watercourses flowing into the sea, dividing the region into small geo-morphological units; and the exquisite Bay of Boka with several smaller bays. According to the relevant spatial plans, the total length of the mainland seashore is 288,2 km (out of which 105,5 km in the Bay of Boka). The islands' shores are 25,6 km long, while the length of the shore along the river Bojana is 22,8 km. Only 20% of the coastal sea, next to low sandy beaches and accessible rocky shores, is relatively shallow with a sandy and pebble bottom suitable for bathing.

The CAMP Montenegro Project is based on an integrated approach to marine, coastal and river basin environment and development problems. This emphasises that project activities will cut across protection and development problems, harmonise public sector priorities and private sector pressures, and provide an integrated strategy for the common goal of achieving development in the region within a sustainable management policy framework. The main goals of the CAMP Montenegro are: a) to create necessary mechanisms that can help achieve sustainable development of the coastal area; b) to support implementation of national policies and the ICZM Protocol; c) to promote integrated and participatory planning and management in the coastal area; d) to build national and local capacities for ICZM and raise awareness of the importance of the coastal area, complexity and fragility of its ecosystems and of the need for integrated approaches in managing them; and e) to facilitate the transfer of knowledge on ICZM tools and approaches.

Objectives of the tasks

The main objectives of the tasks covered within this ToR are:

1. to support mainstreaming of the ICZM approach into spatial planning;
2. to ensure a quality control of (sectoral) outputs.

Key Tasks

- Provide support to MAP CAMP Co-ordinator in designing and implementing the spatial planning component of the Project;
- Provide comments to specific outputs and process of preparation of the Coastal Area Spatial Plan (CASP);
- Prepare recommendations for integration of ICZM instruments into the Coastal Area Spatial Plan, focusing on coastal set-back;
- Together with the MAP CAMP Co-ordinator, guide the process of preparation of specific sectoral outputs related to coastal set-back (i.e. tourism Carrying Capacity Assessment (CCA); economic assessment of the coastal set-back); ensure integration of these results into set-back recommendations;
- Where necessary, provide comments on other project outputs;
- Participate to project meetings.

Deliverables

- 1) Recommendations for integrating specific ICZM principles into the Coastal Area Spatial Plan (CASP) of Montenegro: The Coastal Set-back Zone.

- 2) Activity report, integrating all inputs provided during the contract period.
- 3) Meeting materials, such as power-point presentations, etc. (if available).

Following the request of Montenegrin authorities, the main output (Recommendations...) shall be prepared in Montenegrin language, with the executive summary shall be in English. The Activity Report shall be prepared in English with direct written contributions (if any) annexed either in Montenegrin or in English.

Qualifications

The contractor should have the following educational and professional qualifications:

- Senior professional level with a minimum of ten years experience in spatial planning and ICZM, preferably in the Adriatic;
- Recognised degree in spatial planning;
- Experience in projects/activities related to the ICZM Protocol in the Adriatic region will be an advantage;
- Experience in projects/activities related to spatial planning and ICZM in the Mediterranean region (in particular by using the PAP/RAC methodologies) will be an advantage;
- Ability to analyse issues and information and prepare briefs and summaries on key ideas;
- Strong research skills, combined with superior communication and interpersonal skills;
- Strong skills in Montenegrin language (Bosnian, Croatian or Serbian are equally accepted), both in written and oral format; knowledge of English will be an advantage.

Responsibilities and communication

The contractor will work under the direct supervision of the PAP/RAC and General Co-ordinator of CAMP and ICZM Strategy (on behalf of the Ministry of Sustainable Development and Tourism). The expert will consult and work in collaboration with the sectoral experts engaged in the project, in coordination with the General Co-ordinator.

Outputs and Deadlines

Outputs	Deadline
1. Draft deliverable 1	30 March 2012
2. Final draft deliverable 1	30 May 2013
3. Final deliverables 2 and 3	30 June 2013

Costs & Remuneration

For the execution of tasks defined by this ToR, the contractor will be remunerated by a fee of Euro 10.000. Travel and accommodation costs pertaining to meetings to be attended and the field work fall under responsibility of contracting institution (PAP/RAC).

The payments will be made on an output delivery basis, upon submission of outputs defined in point above, subject to clearance of the General Co-ordinator and clearance by PAP/RAC, as follows:

Instalments	Payments,
First instalment, upon clearance of the output 1	50%
Final payment, upon clearance of the outputs 2 and 3	50%