

Terms of Reference (ToR)

for a Regional Consultant to support UNEP/MAP-MEDPOL Programme in the execution of the MedPartnership / MED POL Project activities related to NAP implementation financial sustainability

Request for: Consultant Individual contractor

Organizational Unit: Coordinating Unit for the Mediterranean Action Plan–MED POL Programme

Background

Since 1975/1976 the Mediterranean Action Plan/Barcelona Convention established under the auspices of UNEP, represents a solid institutional and legal framework to coordinate the collective and action oriented efforts of the Mediterranean countries and the EU for the protection of the marine and coastal environment and their sustainable development.

With regard to pollution control and prevention of the marine and coastal environment, the Contracting parties adopted the Strategic Action Programme SAP-MED in 1997 that was launched in 2000, as the operational instrument of the Protocol for the Protection of the Mediterranean Sea against Pollution from Land-Based Sources and Activities (the LBS Protocol). The SAP-MED describes the main regional land-based pollution problems, identifies possible control measures, with an estimate of their cost, and sets targets and deadlines for their achievement. The long-term operational output of the SAP is the implementation by the countries of **National Action Plans (NAPs) to combat pollution from land-based activities.** In the framework of Articles 5 and 15 of the LBS Protocol of the Barcelona Convention, 21 contracting parties prepared and adopted **National Action Plans** that were endorsed in 2005 by the 14th Contracting Parties meeting (COP14). **The NAPs is the tool for implementing the LBS Protocol at the national level in each Mediterranean country specifying the action to be taken, the timetable for its implementation and the means of financing for achieving the SAP targets.** The 2014-2015 Programme of work of MAP envisages the revision of the NAPs in order to take into account ecosystem approach targets, long term SAP targets and Commitments under the legally binding measures/regional Plans adopted by the Contracting parties in the framework of Article 15 of the LBS protocol.

The Strategic Partnership for the Mediterranean Sea Large Marine Ecosystem (“MedPartnership”) co-funded by the GEF and involving several relevant agencies, IFIs and bilateral and multilateral donors, was launched by the Mediterranean countries in the framework of UNEP/MAP and in cooperation with the World Bank. The Regional Component (Regional Project) of the MedPartnership was endorsed by the GEF CEO in April 2008. The objective of the Regional Project is to promote and induce harmonized policy, legal and institutional reforms and fill the knowledge gap aimed at reversing marine and coastal degradation trends and living resources depletion, in accordance with priorities agreed by the countries in the Strategic Action Programme to combat pollution from land based sources SAP MED, 2000 and the Strategic Action Programme to conserve marine biodiversity SAP BIO, 2003 and to prepare the ground for the future

implementation of the ICZM Protocol. Accordingly the Regional Project is composed of the following 4 components:

(1) Integrated approaches for the implementation of the SAPs and NAPs: ICZM, IWRM and management of coastal aquifer;

(2) Pollution from land based activities, including Persistent Organic Pollutants: implementation of SAP MED and related NAPs;

(3) Conservation of biological diversity: implementation of SAP BIO and related NAPs; and

(4) Project Co-ordination, Replication and Communication Strategies, Management and M&E **and ensuring financial sustainability of the National Action Plans adopted in the framework of SAP/MED & Land based sources protocol of the Barcelona Convention**

Component II and the LBS NAPs implementation financial sustainability related outputs of the Medpartnership project are executed in the framework of the MEDPOL Programme (UNEP/MAP programme of work: Governance and Pollution Control themes).

1. Purpose (justification for request)

1.1 Explain the requirement for consultancy

The central issue of NAP implementation funding is closely related to the mobilization of external financing. Long term sustainable financing is also dependent on adequate accounting for decision making, and valuation of marine and coastal ecosystem services. There is, therefore, the need to bring strategic financial planning and management into the NAP project cycle, enhance the NAP preparation methodology and cycle and in particular improve their financial sustainability with the view to reduce the 'financing gap' and overcome the present financing difficulties and secure sustainable flow of financing for the purpose of pollution reduction.

In addition UNEP/MAP (Medpol and Medpartnership) in cooperation with UfM and H2020, undertook in 2013 the mid term evaluation of NAP/SAP MED implementation. One of the major conclusions of this evaluation was the need to strengthen measures for the financial sustainability of NAP implementation during the process of NAPs revision in 2014/2015 in order to take into account ECAP targets and GES, the 2025 SAP MED targets and the legally binding commitments made in the framework of Regional Plans adopted by the COP 17 and COP 18 in 2009-2013. To support in this task it is proposed to recruit a full time consultant **Environmental Economist** under the Medpartnership project.

1.2 Qualifications / special skills or knowledge

- Advanced university degree (Master's degree or equivalent) in environmental economics, environmental studies, economics or related disciplines
- At least five (5) years of progressively responsible work in a field associated with this post, including at least two (2) years at the international level
- Knowledge and experience in addressing socio economic aspects of marine and coastal pollution from different sources

- Good communication skills and ability to speak in public, and to foster dialogue and collaboration among individuals and institutions;
- Good knowledge in software use (Word, Excel, Power Point);
- Fluency in English and French (oral and written) and working knowledge of the other.

1.3 Ultimate result of services

The ultimate results of the services are: Respective countries are efficiently and timely supported in including measures that strength and ensure the financial sustainability of the revised National Action Plans to tackle pollution from land based sources in an integrated manner.

1.4 Legislative authority reference

The activities detailed in the project document of the Strategic Partnership for the Mediterranean Large Marine Ecosystem, approved by GEF in April 2008. The project activities were approved by the Contracting Parties to the Barcelona Convention at their 17th meeting in February 2012 in the framework of 2012-2013 Program of work under Theme IV related to pollution reduction (Decision IG 20/17).

1.5 Title and identification number of programme / project

Strategic Partnership for the Mediterranean Sea Large Marine Ecosystem – Regional Component: Implementation of agreed actions for the protection of the environmental resources of the Mediterranean Sea and its coastal areas – **GFL-2322-4A05-2731-1201**

1.6 Duration

The contract will be for the period of six (6) months, starting from time of signature with the possibility of extension.

2. Funding

2.1 Source of Funds Regular Budget Extra-budgetary
GFL-2322-4A05-2731

2.2 Allotment Account / Budget Line:

2014 Budget Line: GFL-2322-4A05-2731-1201

2.3 Indicative level of remuneration

The Consultant will be paid at P3 level for the duration of 6 months as well as DSA and travel for any official missions. The consultant will be paid in four installments upon

satisfactory completion and delivery of work and related deliverables and upon submission and approval of the respective progress report.

Travel will be undertaken as indicated below, and upon written approval (authorization) by UNEP/MAP. The consultant will follow the UNEP travel guidelines for travel arrangements (where the cheapest economy class and most direct option should be adopted). Approved Itineraries: (from/to Official place of residence (base-country) to/from Authorized mission place (unless otherwise agreed as need be)

Before each mission, the consultant needs to communicate the requested itinerary to UNEP/MAP Administration:

- If the available itinerary diverts substantially from the indicative costs below, the consultant shall provide minimum three itineraries to UNEP/MAP Administration well in advance, to demonstrate the alternatives from which the cheapest and most direct option shall be selected. Otherwise, the consultant may proceed with the cheapest alternative (in the framework of the indicative rates below).
- The per diem and relative entitlements, approved for the mission in reference, will be communicated from UNEP/MAP Administration to the consultant before the mission takes place.
- Upon conclusion of the respective mission in reference, the consultant shall submit a Travel Claim Report to UNEP/MAP Administration (within 2 weeks) indicating actual dates spent during the mission, original boarding passes of the itinerary, the original invoice of the ticket as well as the 3 options at the time of the purchase which will demonstrate that the selected option was the cheapest (as per the UNEP rules and regulations on Travel) at the time of the purchase. This report will be cleared from UNEP/MAP Administration and the final amount approved will be communicated to the consultant (this will be offset against the advanced travel amount) and will be kept in record during the contract's duration.
- Any balances from the Advanced Travel Amount will be offset against the final contractual payment of the consultant's fees.
- In the case that a mission occurs and which diverts from the travel plan below and in the case that additional resources are needed to cover that travel, this will be addressed separately by UNEP/MAP Administration.

The progress reports and relative deliverables and outputs (as indicated in the ToRs) will be approved by the Supervisor before payment is made. The fee is payable under the individual Special Service Agreement (SSA) of the consultant and any travel related expenses (ticket/per diem) on mission will be authorized and addressed separately by UNEP/MAP. The duration of the contract is for the period of six (6) months, starting from the date of signature.

3. Travel involved

The Consultant is required to be stationed at UNEP/MAP Coordinating Unit for the duration of the contract.

Travel will be organized by Substantive Office Selected candidate

Travel will be undertaken at the direction of UNEP/MAP and upon written approval (authorization) by UNEP/MAP Deputy Coordinator MEDPOL OiC.

A return ticket from the consultant's place of residence to Athens and vice versa (Economy Class) will be provided to the consultant by the organization and will be addressed by UNEP/MAP. Terminal Allowance will also be provided for this trip.

4. Work-plan

4.1 Objectives, output expectations and performance indicators

Under the direct supervision of the Medpol Programme Officer, the consultant will be responsible for the following tasks:

1. Support the Contracting Parties in their efforts to update and implement the LBS National Action Plans (NAP), ensuring in particular a stronger financial sustainability of the MAP measures and targets. This includes SAP MED 2025 targets, relevant ECAP targets as well as commitments under the adopted Regional Plans with a particular focus on the Regional Plans on BOD from wastewater treatment plants and on Marine litter Management.
2. Support MED POL Programme in analyzing the financial implications of the implementations of the Regional plans, including capacity building activities at regional and local levels with a particular focus on the Regional Plan on BOD from wastewater treatment plan and the Marine litter management.(cost of measures and their effectiveness).
3. Contribute to other tasks, relevant to the MED POL Programme of work.

4.2 Specific tasks and responsibilities

- a) Review the financial sustainability of existing NAP in particular of its investment portfolio, and provide advice as appropriate to MEDPOL and concerned countries.
- b) Analyze the cost of the implementation of the regional plans / legally binding measures adopted by the COP specifically the Regional Plan on Marine litter and the Regional Plan on BOD from waste water.
- c) Compliment NAP country profiles already prepared by MEDPOL to include financial sustainability measures where appropriate
- d) Analyse major reasons for the no-funding of NAP priority projects and submit a report to MED POL focal points.

- e) Contribute to the design of a methodology to define the priorities (cost/efficiency) of updated NAP investment portfolio according to environmental criteria and pollution abatement cost.
- f) Organize and conduct national and regional workshops to facilitate and support NAP revision/update in at least 3 countries and one regional workshop.
- g) Identify relevant financial and market based practices/instruments/tools focusing on/addressing pollution reduction and make a proposal for countries consideration to promote their use to support NAP and Regional Plans implementation.
- h) Review the NAP update guidelines to include guidance elements that will support the countries to enhance the financial sustainability of their NAP implementation as well as prepare a realistic NAP investment portfolio
- i) Contribute to the preparation of a list of indicators for NAP implementation follow up including a priority list of projects in cooperation with H2020 and UFM secretariat as appropriate.

	<i>Outputs</i>		1	2	3	4	5	6
a.	Review the financial sustainability of existing NAP in particular of its investment portfolio, and provide advice as appropriate to MEDPOL and concerned countries.	5 days						
b.	Analyze the cost of the implementation of the regional plans / legally binding measures adopted by the COP specifically the Regional Plan on ML and the Regional Plan on BOD from waste water.	6 w. days						
c.	Compliment NAP country profiles already prepared by MEDPOL to include financial sustainability Measures where appropriate.	11 w. days						
d.	Analyse major reasons for the no-funding of NAP priority projects and submit a report to MED POL focal points.	1 month						
e.	Organize and conduct national and regional workshops to facilitate and support NAP revision/update in at least 3 countries and one regional workshop.	2,5 months						
f.	Contribute to the design of methodology to define the priorities (cost/efficiency) of updated NAP investment portfolio according to environmental criteria and pollution abatement cost.	11 w days						
	Identify relevant financial and market based practices/instruments/tools focusing on/addressing pollution reduction and make a proposal for countries consideration to promote their use to support NAP and Regional Plans implementation.	11 w days						
	Contribute to the preparation of a list of indicators for NAP implementation follow up including a priority list of projects in cooperation with H2020 and UFM secretariat as appropriate	3 w days						
	Review the NAP update guidelines to include guidance elements that will support the countries to enhance the financial sustainability of their NAP implementation as well as prepare a realistic NAP investment portfolio	5 w days						

	Contribute to MEDPOL Programme, progress reports, financial statements for reporting and communication purposes.	3 w days							
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4.3 Reporting lines

The consultant will report to Ms. Tatjana Hema, MEDPOL programme officer under the general guidance of the Deputy Coordinator/MED POL OIC.

To apply, please submit the following documents on or before 6 January 2014, by email to sylvie.fortin@unepmap.gr with cc to Shelley.farrington@unepmap.gr

1. **CV in the United Nations standard form – [Personal History Form - P11](#) (and [Employment Record Supplementary sheet](#), if needed),**
2. **academic certificates,**
3. **the completed ["Fields of Expertise" form](#),**
4. **any other document which is relevant**

All applications will be treated with the strictest confidentiality.