

Terms of Reference

for consultants to support PAP/RAC in preparing the Regional Framework for ICZM

1. Introduction

At their 19th Ordinary Meeting (COP19) held in Athens in February 2016 the Contracting Parties to the Barcelona Convention took the decision (Decision IG.22/110) to prepare the Regional Framework for ICZM and to submit it for adoption at their next Ordinary Meeting (COP20) to be held in Albania in 2017. In accordance with Art. 17 of the ICZM Protocol, PAP/RAC, as the UNEP/MAP Component in charge of coordinating the implementation of the ICZM Protocol and its Action Plan for 2012-2016, was entrusted to coordinate this important task, too.

Given the complexity of the task, which will include thorough desk work to examine relevant documentation, drafting of the text of the Regional ICZM Framework, and extensive consultation process with stakeholders at the regional (Mediterranean) and national levels, all this within a rather short period of time, a core group will be created for its implementation. This core group will be composed of PAP/RAC staff members supported by a team of consultants including: two consultants (team members) with experience in coastal management issues, and one main consultant (team leader) with experience in implementing the Barcelona Convention and in particular its ICZM Protocol.

2. Job Description

The consultants will work under the guidance of and in close cooperation with PAP/RAC and UNEP/MAP. They will work as a team led by the main consultant (team leader) and will accomplish the following specific tasks:

- Using the Concept Note annexed to these Terms of Reference as a starting point, propose the structure and annotated contents of the Regional Framework;
- Examine the documentation listed in the Concept Note and all the other documentation considered relevant, as agreed with PAP/RAC and UNEP/MAP;
- Draft the text of the Regional Framework and finalise it according to the comments and suggestions resulting from the different stages of the consultation process;
- Participate in up to two face-to-face working meetings with PAP/RAC and UNEP/MAP staff;
- Participate in the consultation process, which will include two face-to-face meetings with relevant Mediterranean stakeholders and several on-line consultations.

The main consultant (team leader) will be responsible for integrating the work of the team members.

3. Time Frame

The following time schedule is envisaged for the implementation of the above tasks:

Signing of contracts	End May 2016
Participation in the working meeting to discuss the structure and annotated contents of the Regional ICZM Framework	Mid-June 2016
1 st draft of the Regional ICZM Framework	End August 2016
Participation in the 1 st consultation with regional stakeholders	28-29 September 2016 (back-to-back with the Mediterranean Coast Day celebration)
2 nd draft of the Regional ICZM Framework reflecting the comments and recommendations of the regional consultation	End 2016

Participation in the meeting of PAP/RAC NFPs	April 2017
Final draft of the Regional ICZM Framework reflecting the comments and recommendations of the PAP/RAC NFPs meeting, ready for discussion by MAP NFPs prior to its submission to COP20	May 2017
Final version of the Regional ICZM Framework ready for submission to COP20	End September 2017

Moreover, an additional expert meeting may be organised either in the last quarter of 2016 or in the first quarter of 2017, pending on the progress made and the need for redrafting.

4. Remuneration

The selected consultants will be rewarded as follows for the accomplishment of the above tasks:

- main consultant (team leader): 15,000 € gross;
- each of the 2 consultants - team members: 7,000 € gross.

The above amounts will be paid in the following instalments:

- for the main consultant

1 st instalment upon the submission of the 1 st draft of the Regional ICZM Framework	End August 2016	40%
2 nd instalment upon the submission of the 2 nd draft of the Regional ICZM Framework	End 2016	30%
3 rd instalment upon the submission of the final draft of the Regional ICZM Framework	May 2017	20%
4 th instalment upon the submission of the final version of the Regional ICZM Framework	End September 2017	10%

- for the consultants – team members

1 st instalment upon the submission of the 1 st draft of the Regional ICZM Framework	End August 2016	40%
2 nd instalment upon the submission of the 2 nd draft of the Regional ICZM Framework	End 2016	30%
3 rd instalment upon the submission of the final draft of the Regional ICZM Framework	May 2017	30%

The costs of the participation in the working and consultation meetings will be covered separately, by PAP/RAC.

5. Qualifications

The consultants should have the following educational and professional qualifications, which will also serve as selection criteria:

- Recognised degree in one of technical, environmental or social sciences relevant for coastal zone management;
- Professional level with a minimum of ten years of experience in coastal zone management;
- Experience in projects/activities related to ICZM in the Mediterranean region (in particular by using the PAP/RAC methodologies) will be an advantage;
- Ability to analyse issues and process information;
- Strong communication and interpersonal skills;

- Good knowledge of English language, both in written and oral formats;
- Good knowledge of French language will be an advantage.

6. How to apply

Interested candidates are invited to e-mail their applications to: zeljka.skaricic@paprac.org by 15 May 2016 at the latest.

Candidates are also invited to indicate in their applications whether they apply to become the main consultant – team leader, or consultant – team member. It is also possible to apply for both leaving the final decision to the selection committee whose decisions will be communicated to all the candidates by 21 May 2015.

Incomplete applications or applications received after midnight of 15 May 2016 will not be taken into consideration.

Annex: Proposal of elements and issues to address in the Regional Framework for ICZM

As stated in Art. 17 of the ICZM Protocol, the Contracting Parties commit themselves to “define, with the assistance of the Centre, a common regional framework for integrated coastal zone management in the Mediterranean to be implemented by means of appropriate regional action plans and other operational instruments, as well as their national strategies”.

The ICZM Protocol is a complex and comprehensive legal document, which addresses a variety of issues that correlate with other legal and/or policy documents adopted within the Barcelona Convention system as well as by other international instances. Therefore, one of the main objectives and tasks of the Regional Framework should be to examine and clarify the relationships between the ICZM process and these documents and the approaches and measures they imply. To this end, two main categories of relationships need to be addressed:

ICZM (Protocol) with:

- ✓ Barcelona Convention itself
- ✓ other BC Protocols
- ✓ MSSD 2016-2021
- ✓ EcAp process
- ✓ other MAP strategic documents (action plans, roadmaps, regional frameworks, etc.)

ICZM (Protocol) with:

- ✓ land-use planning in coastal zones
- ✓ marine spatial planning
- ✓ integrated maritime policy
- ✓ adaptation to climate change
- ✓ other existing tools and processes

Once that all elements are examined and their “puzzle” created, guidance should be provided on how each of them and all together can support the implementation of the ICZM Protocol, and *vice versa*: how the holistic ICZM approach contributes to reaching the objectives of all the other legal and policy documents considered by the Regional Framework.

The context of ICZM in the Mediterranean Region defined in such a way would allow to (re)examine which specific tools and mechanisms already exist or need to be developed or fine-tuned to facilitate the implementation of ICZM at regional (Mediterranean), national and infra-national (local) levels.

In this regard, precise recommendations should be formulated: first, to orient the revision of the Action Plan for the implementation of the ICZM Protocol in 2012-2019; and second, to efficiently implement the Protocol at national and sub-national levels.

Finally, it is to be noted that the UNEP/MAP PoW approved for 2016-2017 envisages the preparation of the Conceptual Framework for MSP as an emerging issue in the entire Mediterranean Region. Given the intrinsic relations existing between terrestrial and marine parts of the coastal zone, as defined by Art. 3 of the ICZM Protocol, it seems wise to work on the two tasks in parallel.